

Diploma Requirements

Overall Course Requirements – Begin with the end in mind

- Completion of the taught programme
- Evidence of 70 hrs CPD + specific learning you took away (spread sheet on portal)
- Evidence of 40 hrs coaching outside of the program hours (spread sheet on portal) Working with at least 3 coachees outside of the programme.
- Reflective journal on your coaching journey – this will be your reflective companion through the programme. It will be taken in on each module by your supervisor to read and comment on for you.
- Recorded coaching session, transcribed (can be done through either zoom or Teams) and reflection on the coaching via comments in your transcript. Upload recording and transcript to portal for supervisor to mark against AC competencies.
- Case Study of 1000 words
- Summary of Learning 2-3 sides of A4 to be uploaded to portal
- Your coaching philosophy / approach – 10 minute presentation at Integration Day
- We will let you know the dates by when you need to have uploaded your case study, recorded coaching session and summary of learning document.

